



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

1. Your organisation or group	
Name of organisation	1st Upavon Scout Group
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2. Your project	
Project Title/Name	Re-opening of 1st Upavon Scout Group
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Re-opening of this Scout Group to sections: Beavers, Cubs & Scouts in order to meet the demand for Scouting in this and surrounding communities.  Scouting provides physical, intellectual, spiritual & social development for youths aged 6-14yrs, to enable them to become responsible citizens and reach their full potential as members of their community.
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Upavon - Pewsey.
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date 5/3/2012 No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date 5/3/2012 No <input type="checkbox"/>

Where will your project take place?	Primary School, Watson Close, Upavon, Pewsey, SN9 6AF
When will your project take place?	From Wed 18th April 2012
How did you discover there was a need for your project ( <i>please provide evidence</i> ) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	Audit was carried out to determine the need for Scouting in our community. Our local community, and surrounding communities will benefit from the development of youths and also from our service to the community, as we intend to help other Groups, associations and charities with their work/projects also.
How many people will benefit from your project?	45-90 youth & adult members plus their communities
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  Please provide a reference/page no.	Pewsey Area Plan 2012 Culture & Leisure Section 6.6 - Lack of activities for young people aged between 8-12 yrs old.
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Any other information about your project.</b>  We propose to run camps and activities for the youth members and their families, as well as workshops for teens & adults. We are also providing activities and development to adult members of them team.  We also plan to have an active role within the community, working with local parish councils and churches on community projects. Also we intend to work with other community groups/associations and charities in order to assist with their projects.	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="9"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Membership subscriptions and local fund-raising.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Group assessments and development plans (quarterly).  
Feedback forms from communities  
Contact and communication with local councils and authorities

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes  Date 01/02/2012 No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder	Amount Applied For	Amount Received
Scout Association	£300	£0 (yet)

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes  No

*If yes, please state which one(s).*

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes  No

4. Information relating to your last annual accounts (if applicable)			
Year ending: 31/12/2012	Month: dec	Year: 2012 (Annual Budget 2012/2013)	
A - Total income:	£ <del>8800</del> 8229.00	(corrected by applicant)	
B - Minus total expenditure:	£ <del>8000</del> 8103.00	(corrected by applicant)	
Surplus/deficit for year: (A minus B)	£ 126.00		
Free reserves currently held:	£ 0.00		

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
General Equipment	£ 176.00	Own fundraising/reserves		£
Cleaning/Hygiene equip.	£ 172.00			£
Safety equip.	£ 85.00	Parish/town council		£
Administration supplies	£ 78.00			£
Uniforms, neckers & badges	£ 323.00	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Scout Association	P	£ 300.00
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£834.00</b>	<b>Total Project Income</b>		<b>£ 300.00</b>

<b>Total project income B</b>	£ 300.00
<b>Total project expenditure A</b>	£ 834.00
<b>Project shortfall A – B</b>	£ 534.00
<b>Grant sought from Wiltshire Council Area Board</b>	£ 534.00
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 07/03/2012

Position in organisation:

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**